

Rocky Mountain Conference of the United Methodist Church

LEGACY FUND GRANT APPLICATION

PURPOSE OF THE LEGACY FUND:

"The intent of the Legacy Fund is to provide critical funding for projects and encourage ministries that will make a difference and enhance vital congregations through new professions of faith, increased worship attendance, enhanced small group development, and active outreach in mission to the local community and world. High impact, innovative, and creative ministries are encouraged. Measurable results are expected in a timely manner." —from the *Legacy Fund Standing Committee General Guidelines*.

The Legacy Fund is administered by the RMC Trustees guided by recommendations from the Legacy Fund Standing Committee (LFSC) for the distribution of grants acquired from the disposition of discontinued or abandoned local church properties and assets as designated by the Trustees for the above stated purpose. The Legacy Fund Standing Committee receives grant applications from new and existing churches or, in some circumstances, other groups or committees within the Rocky Mountain Conference, and makes recommendations to the Trustees based on the Committee's evaluation of the application's merits.

INSTRUCTIONS FOR LEGACY FUND APPLICATION:

1. Requested financial support from the Legacy Fund **must equal or exceed \$10,000**. Applicants needing less than \$10,000 should apply for funds from other conference agencies. Contact Director of Congregational Ministry Youngsook Kang for more information.
2. Completed Grant Applications must be received on or before the deadline in order to be considered by the Legacy Committee. **Application Deadline(s): September 15, 2015.**
3. In answering the application questions, please try to be both concise and complete in responses. In particular,
 - a. the group applying should give careful consideration to **how the project promotes vital congregations and/or ministries** "through new professions of faith, increased worship attendance, enhanced small group development, or active outreach in mission to the local community and world",
 - b. determine **appropriate goal(s) and benchmark(s)** that can be used to evaluate the project's effectiveness, and
 - c. **provide accurate financial information** regarding the project including other sources of funding being pursued.
4. In addition to the merits of the application, the Legacy Fund Committee will also consider the church or group's **history of meeting its connectional commitments** including apportionment giving, property & health insurance payments, etc. (*This history will be gathered by the members of the Committee with the help of conference staff.*)
5. As a condition of receiving a Legacy Grant, **the applicant is expected to provide written report(s) within 90-days after completion of the project and a brief evaluation of the project's success, outcomes and effectiveness.** In the event a planned and approved project is expected to continue over multiple years, a progress report is required one year after the grant is approved. Further details of required progress reports, based upon the nature of the project, will be provided by the Legacy Committee at the time of the grant approval.
6. The space provided for answers to the questions on this form is not intended to be the limitation by the applicant. More amplification is encouraged. The total number of pages to this application should, when financial information is added, be less than ten pages total. The amount of detail to convey the scope of the project is at the discretion of the applicant.

Rocky Mountain Conference of the United Methodist Church LEGACY FUND GRANT APPLICATION

APPLICANT: (Church or Ministry Name)

Committee/Group Submitting Request:			
Associate Church/Fellowship:			
Name of Project:			
<u>Contact Person:</u>			
Name:			
Phone#:		Email:	
Address:			

FINANCIAL SUPPORT REQUESTED:

Total Amount Requested:	\$
<i>Amount requested should be at least \$10,000. Grants for less should be applied for elsewhere</i>	
Type of Support Requested (Type an X in as many as apply to this project):	
<input type="checkbox"/> Facility	<input type="checkbox"/> Special Event
<input type="checkbox"/> Materials & Supplies	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Training	<input type="checkbox"/> Program

Please respond in detail to the following statements and questions. Responses may be included within the application document or attached on separate pages.

1. **DESCRIBE HOW PROJECT WILL PROMOTE VITAL MINISTRIES:** How will this project, using the funds requested, encourage ministries that will enhance vital congregations through new professions of faith, increased worship attendance, enhanced small group development, or active outreach in mission to the local community and world (*new, high impact, innovative, and creative ministries are encouraged; measurable results are expected in a timely manner*). Items to consider:
 - a. **What is the purpose of the project?**
 - b. **What is your focus?** What particular geographic, demographic or other group are you trying to reach? OR what community need are you trying to address?
 - c. **Describe the ministry team overseeing this project.**

2. WHAT ARE THE GOAL(S) AND ANTICIPATED OUTCOME(S)? Please list any narrative goals as well as any measurable outcomes that can be used to evaluate the effectiveness of this project.

3. DESCRIBE TIMELINE FOR PROJECT including:

- a. Important date(s) or benchmarks leading up to event (if applicable):
- b. Important event date(s)
- c. Completion of project

A post-action report is a requirement of receiving a grant from the Legacy Fund including financials, evaluation of project's effectiveness, and any learning that could improve similar projects in the future. We want to share your successes with the conference and help future congregations through your experiences. Periodic progress reports will also be required for multi-year projects. Requirements, such as timing, for these progress reports will be communicated to the grant recipient at the time of the Legacy Fund's approval.

4. LIST THE TOTAL FINANCIAL NEEDS FOR THE PROJECT including:

- a. Briefly summarize the need and how and when funds will be used.
- b. Detailed budget for entire project.
- c. Others sources of funding for project including contribution from church or other groups, contributions by participants or other individuals, and grants/loans requested from other organizations (including other committees or groups within RMC).
- d. If this is a long-term project requiring ongoing financial support, what is the long-term funding plan? How will the project be funded after the Legacy grant funds are used?

APPLICATION REVIEW:

Signatures below signify that the undersigned have **reviewed the completed application and support the project as presented**. Any reservations or suggested changes by undersigned should be attached separately or included in email. **Document may be signed electronically if an email stating review and support is received from undersigned by the Legacy Committee Chairperson** (revdennisshaw@gmail.com).

Administrative Council, Church Council or governing body Chair		Senior Pastor		District Superintendent	
Date:	___/___/___	Date:	___/___/___	Date:	___/___/___

Completed Applications must be sent to:

C. Dennis Shaw, %Hilltop UMC, 985 E, 10600 S, Sandy City, Utah 84094

Phone: 801-571-5777, ext 2

Fax 801-571-5779

Email:
revdennisshaw@gmail.com

Completed Applications must be sent to:

Application Deadline(s): *May 1, 2015*

RECOMMENDATIONS/ACTIONS OF LEGACY COMMITTEE (To be completed by Legacy Committee):

Date of Application Consideration:			
<input type="checkbox"/> REQUEST RECOMMENDED To Trustees for Approval	Amount Approved:		\$
Condition(s) of Approval (if any) Recommended:			
<input checked="" type="checkbox"/> REQUEST DECLINED			
Reason(s) for Denial that are to be communicated with applicant:			
Legacy Committee Member Contact Responsible for Follow-up:			